



## WESTLIFE DEVELOPMENT LTD.

Regd. Off.: 1001, Tower-3 • 10<sup>th</sup> Floor • Indiabulls Finance Centre •  
Senapati Bapat Marg • Elphinstone Road • Mumbai 400 013  
Tel : 022-4913 5000 Fax : 022-4913 5001  
CIN No. : L65990MH1982PLC028593  
Website : [www.westlife.co.in](http://www.westlife.co.in) | E-mail id : [shatadru@westlife.co.in](mailto:shatadru@westlife.co.in)

---

### **NOTICE TO THE MEMBERS OF THE THIRTY-SEVENTH ANNUAL GENERAL MEETING OF THE COMPANY**

Dear Members,

**NOTICE** is hereby given that the Thirty Seventh (37<sup>th</sup>) Annual General Meeting (AGM) of the Company will be held on 23<sup>rd</sup> September, 2020 at 2.00 pm (IST) through Video Conference ("VC") /Other Audio Visual Means ("OAVM") (herein after referred to as "electronic mode") to transact the business as set out in the Notice of the AGM which is being circulated for convening the AGM.

In view of the continuing COVID-19 pandemic, the Ministry of Corporate Affairs ("MCA") has vide its Circular No. 20 dated May 5, 2020 read with Circular No. 14 dated April 8, 2020 and Circular No. 17 dated April 13, 2020 (hereinafter collectively referred to as "MCA Circulars") permitted the holding of AGM through VC or OAVM without the physical presence of Members at a common venue. In compliance with these MCA Circulars and the relevant provisions of the Companies Act, 2013 and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the AGM of the Members of the Company will be held through VC/OAVM.

The Notice of the AGM along with the Annual Report for the financial year 2019-20 is being sent only by electronic mode to those Members whose email addresses are registered with the Company/Depositories in accordance with the MCA Circulars and circular issued by SEBI dated May 12, 2020 ("the SEBI Circular"). Members may note that the Notice of AGM and Annual Report for the financial year 2019-20 will also be available on the Company's website [westlife.co.in](http://westlife.co.in); website of the Stock Exchange i.e. BSE Limited at [bseindia.com](http://bseindia.com) and website of the Company's Registrar & Transfer Agent or RTA at [instavote.linkintime.co.in](http://instavote.linkintime.co.in). Members can attend and participate in the AGM through VC/OAVM facility only. The instructions for joining the AGM are provided in the Notice of the AGM. Members attending the meeting through VC/OAVM shall be counted for the purposes of reckoning the quorum under Section 103 of the Companies Act, 2013.

The Company is providing remote e-voting facility ("remote e-voting") to all its Members to cast their votes on all resolutions set out in the Notice of the AGM. Additionally, for Members who are holding shares in physical form or who have not registered their email address with the Company, the Company is providing the facility of casting their vote through remote e-voting prior to the AGM or through the e-voting system during the AGM ("e-voting"). Detailed procedure/manner for remote e-voting/ e-voting during the AGM is provided in the Notice of the AGM.

**WESTLIFE DEVELOPMENT LTD.**

Regd. Off.: 1001, Tower-3 • 10<sup>th</sup> Floor • Indiabulls Finance Centre •  
Senapati Bapat Marg • Elphinstone Road • Mumbai 400 013  
Tel : 022-4913 5000 Fax : 022-4913 5001  
CIN No. : L65990MH1982PLC028593  
Website : www.westlife.co.in | E-mail id : shatadru@westlife.co.in

---

**Registration of email ID and Bank Account details:**

In case the shareholder's email ID is already registered with the Company/its Registrar & Share Transfer Agent "RTA"/Depositories, log in details for e-voting are being sent on the registered email address.

In case the shareholder has not registered his/her/their email address with the Company/its RTA/Depositories and or not updated the Bank Account mandate for receipt of dividend, the following instructions are to be followed:

**Registration of Email address** - Members holding the shares in physical or demat form who have not registered their e-mail addresses with the Company/ Registrar & Share Transfer Agent or with the respective Depository Participants can temporarily get their email IDs registered with RTA by using link: <https://linkintime.co.in/EmailReg/Email Register.html> and follow the registration process as guided thereafter, on or before 25<sup>th</sup> August, 2020 to receive the Notice of 37<sup>th</sup> AGM and Annual Report for the year 2019-20 through email and/or attending the AGM through VC/OAVM.

**Registration of Bank details** - The Members of the Company holding Equity Shares of the Company in physical Form and who have not registered their bank details can get the same registered with Link Intime India Pvt Ltd, by clicking the link: [https://linkintime.co.in/emailreg/email\\_register.html](https://linkintime.co.in/emailreg/email_register.html) in their website www.linkintime.co.in at the Investor Services tab by choosing the Email/Bank Registration heading and follow the registration process as guided therein.

The above information is being issued for the information and benefit of all the Members of the Company and it is in compliance with the MCA Circulars and the SEBI Circular.

**Date:**17<sup>th</sup> August, 2020  
**Place:** Mumbai

**For Westlife Development Limited**

**Sd/-**  
**Dr Shatadru Sengupta**  
**Company Secretary**